

Public Document Pack
Cyngor Bwrdeistref Sirol Pen-y-bont ar Ogwr
Bridgend County Borough Council



Swyddfeydd Dinesig, Stryd yr Angel, Pen-y-bont, CF31 4WB / Civic Offices, Angel Street, Bridgend, CF31 4WB

Rydym yn croesawu gohebiaeth yn Gymraeg. Rhowch wybod i ni os mai Cymraeg yw eich dewis iaith.

We welcome correspondence in Welsh. Please let us know if your language choice is Welsh.



Cyfarwyddiaeth y Prif Weithredwr / Chief Executive's Directorate
Deialu uniongyrchol / Direct line /: 01656 643148 / 643694 / 643513
Gofynnwch am / Ask for: Democratic Services

Ein cyf / Our ref:
Eich cyf / Your ref:

Dyddiad/Date: Tuesday, 17 February 2026

Dear Councillor,

LICENSING SUB-COMMITTEE A

A meeting of the Licensing Sub-Committee A will be held Hybrid in the Council Chamber - Civic Offices, Angel Street, Bridgend, CF31 4WB / remotely via Microsoft Teams on **Tuesday, 24 February 2026 at 10:00.**

AGENDA

1 Apologies for Absence

To receive apologies for absence from Members.

2 Declarations of Interest

To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council from 1 September 2008.

3 Approval of Minutes

5 - 16

To receive for approval the Minutes of the Licensing Sub Committee A meeting of 15/07/25 and 14/11/25.

4 Grant Of a Private Hire Vehicle Licence

By receiving this Agenda Pack electronically you will save the Authority approx. £1.12 in printing costs

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5 Grant Of a Private Hire Vehicle Licence

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6 Urgent Items

To consider any other item(s) of business in respect of which notice has been given in accordance with Rule 4 of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be transacted at the meeting as a matter of urgency.

7 Exclusion of the Public

The minutes/reports relating to the following items are not for publication as they contain exempt information as defined in Paragraph 12 of Part 4 and/or Paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation)(Wales) Order 2007.

If following the application of the public interest test the Committee resolves pursuant to the Act to consider these items in private, the public will be excluded from the meeting during such consideration.

8 Approval of Exempt Minutes

33 - 46

To receive for approval the exempt Minutes of the Licensing Sub-Committee A meeting of 15/07/25 and 14/11/25

9 Disciplinary Hearing

47 - 56

Note: This will be a Hybrid meeting and Members and Officers will be attending in the Council Chamber, Civic Offices, Angel Street Bridgend / Remotely via Microsoft Teams. The meeting will be recorded for subsequent transmission via the Council's internet site which will be available as soon as practicable after the meeting. If you would like to view this meeting live, please contact cabinet_committee@bridgend.gov.uk or tel. 01656 643148 / 643694 / 643513 / 643159.

Yours faithfully

K Watson

Chief Officer, Legal and Regulatory Services, HR and Corporate Policy

Councillors:

A R Berrow

S J Bletsoe

O Clatworthy

RJ Collins

M Lewis

J Llewellyn-Hopkins

J E Pratt

MINUTES OF A MEETING OF THE LICENSING SUB-COMMITTEE A HELD HYBRID IN THE COUNCIL CHAMBER - CIVIC OFFICES, ANGEL STREET, BRIDGEND, CF31 4WB ON TUESDAY, 15 JULY 2025 AT 10:00

Present

Councillor M Lewis – Chairperson

A R Berrow

S J Bletsoe

J E Pratt

Present Virtually

O Clatworthy

RJ Collins

Officers:

Andrea Lee
Kirsty Evans
Nimi Chandrasena
Oscar Roberts

Senior Lawyer
Senior Licensing Officer
Democratic Services Officer - Support
Business Administrative Apprentice – Democratic Services

69. Apologies for Absence

Decision Made	None.
Date Decision Made	15 July 2025

70. Declarations of Interest

Decision Made	None.
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This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg

Date Decision Made	15 July 2025

71. Approval of Minutes

Decision Made	RESOLVED: That the Minutes of the Licensing SC A dated 04/02/2025 were approved as a true and accurate record
Date Decision Made	15 July 2025

72. Urgent Items

Decision Made	None.
Date Decision Made	15 July 2025

73. Exclusion of the Public

Decision Made	RESOLVED: The following items are not for publication as they contain exempt information as defined in Paragraph 12 of Part 4 and/or Paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation)(Wales) Order 2007. Following the application of the public interest test the Sub1Committee resolved pursuant to the Act to consider these items in private, with the public being excluded from the meeting during such consideration.
Date Decision Made	15 July 2025

74. Grant Of a Hackney Carriage and Private Hire Driver's Licence

Decision Made	This item was exempt.
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Date Decision Made	15 July 2025

75. Approval of Exempt Minutes

Decision Made	This item was exempt.
Date Decision Made	15 July 2025

To observe further debate that took place on the above items, please click this [link](#)

The meeting closed at 10:33.

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MINUTES OF A MEETING OF THE LICENSING SUB-COMMITTEE A HELD HYBRID IN THE COUNCIL CHAMBER - CIVIC OFFICES, ANGEL STREET, BRIDGEND, CF31 4WB ON FRIDAY, 14 NOVEMBER 2025 AT 10:00

Present

Councillor M Lewis – Chairperson

A R Berrow

S J Bletsoe

O Clatworthy

Present Virtually

RJ Collins

J E Pratt

Officers:

Nimi Chandrasena
Kirsty Evans
Mark Galvin

Democratic Services Officer - Support
Senior Licensing Officer
Senior Democratic Services Officer - Committees

83. Apologies for Absence

Decision Made	Apologies for absence were received from Cllr J. Llewellyn-Hopkins
Date Decision Made	14 November 2025

84. Declarations of Interest

Decision Made	None.
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Date Decision Made	14 November 2025
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Approval of Minutes

Decision Made	<u>RESOLVED:</u> That the minutes of a meeting of the Licensing Sub-Committee A dated 9 September 2025, be approved as a true and accurate record.
Date Decision Made	14 November 2025

86. Grant Of a Hackney Carriage Vehicle License

Decision Made	<p>The Licensing Team Manager presented a report, the purpose of which, was to ask Members to determine an application for the grant of a hackney carriage vehicle licence which falls outside of the Licensing Committee’s age policy guidelines.</p> <p>The applicant Mr. J Bickerstaff was in attendance at the meeting.</p> <p>The applicant requested a hackney carriage vehicle licence for his Hyundai i40 Premium diesel (‘Vehicle’). The Vehicle was aged 8 years 1 month, which is older than permitted by the sub-committee’s policy. The applicant requested that due to the vehicles ‘immaculate condition’ despite its age, that the sub-committee departs from its policy in this case and considers granting a vehicle licence.</p> <p>The applicant provided a full-service history for the Vehicle, which is exhibited at Appendix B of the sub-committee report. The Vehicle had done 73,606 miles according to the MOT inspection, which was carried out 26 June 2025.</p> <p>The Chairperson then adjourned the meeting to inspect the vehicle at Civic Offices, Angel Street, Bridgend. They observed that the mileage was now 76,302. The members also observed the Vehicle was in good condition.</p> <p>The applicant had several licensed vehicles under his ownership and he confirmed that he purchased the vehicle to expand his fleet and was constrained by budget to a vehicle older than 5 years. He agreed to</p>
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	<p>abide by the sub-committee’s requirement for twice-yearly inspections for vehicles aged 5-10 years old, that fell outside the policy.</p> <p>With regards to the Licensing Vehicle Age Policy, on 17 November 2020, the Licensing Committee adopted age requirements for vehicles to be licenced as hackney carriages or for private hire. The relevant parts of the policy were detailed in the report.</p> <p>The sub-committee had regard to intention behind the policy, which is to promote a modern fleet of licensed vehicles and to ensure the safety of the public.</p> <p>Members then retired to consider the application further, whereupon on their return, it was</p> <p><u>RESOLVED:</u></p> <p>(1) The sub-committee unanimously decided to depart from its policy and grant the application subject to standard requirements for inspection for the following reasons:</p> <p>a. The Vehicle is in excellent condition.</p> <p>b. The applicant is an experienced taxi driver and operator of a taxi business, and he can be relied upon to abide by the inspection requirements for older vehicles.</p> <p>(2) For these reasons, the sub-committee decided to grant the application subject to its standard inspection requirements.</p>
Date Decision Made	14 November 2025

87. Grant Of a Private Hire Vehicle License

Decision Made	<p>The Licensing Team Manager presented a report, the purpose of which, was to ask Members to determine an application for the grant of a private hire vehicle licence which falls outside of the Licensing Committee’s age policy guidelines</p> <p>The applicant requests a hackney carriage licence for its Renault Traffic diesel with tail lift. The vehicle was aged 12 years 5 months. The vehicle was licensed but the licence had lapsed in March 2025.</p>
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	<p>The sub-committee considered the report and noted that the applicant had provided the vehicles certificate under the Lifting Operations and Lifting Equipment Regulations, which was exhibited at Appendix C of the report.</p> <p>The sub-committee inspected the vehicle at the Civic Offices, Angel Street, Bridgend. They observed that the mileage was now 80,010. The members observed the tail lift lowering and rising efficiently. The vehicle it was noted, was in very good condition.</p> <p>The vehicle was licensed until March 2025. The applicant did not receive postal notification for renewal, but it was able to continue using Vehicle A legally under an operator’s licence, according to the applicant.</p> <p>The vehicle was used for school transport contracts with the local education authority.</p> <p>On 17 November 2020, the Licensing Committee adopted age requirements for vehicles to be licenced as hackney carriages or for private hire and the relevant parts of the policy were outlined in the report.</p> <p>The sub-committee had regard to the intention behind the policy, which was to promote a modern fleet of licensed vehicles and to ensure the safety of the public.</p> <p>Members then decided to retire to consider the matter further and following this, the sub-committee</p> <p>RESOLVED:</p> <p style="padding-left: 40px;">(1) The sub-committee unanimously decided to depart from its policy and grant the applications subject to standard requirements for inspection for the following reasons:</p> <p style="padding-left: 80px;">a. The vehicle was in very good condition. There is a shortage of tail-lift vehicles in the county borough for wheelchair users. Provided the passenger number is increased from 3 (on the application form) to 4, to accommodate the wheelchair, the grant of a licence would mitigate this shortage.</p> <p style="padding-left: 80px;">b. The applicant is an experienced operator of a taxi business and can be relied upon to abide by the inspection requirements for older people</p> <p style="padding-left: 40px;">(2) For these reasons, the sub-committee agreed to grant the application subject to its standard inspection requirements.</p>
Date Decision Made	14 November 2025

Grant Of a Private Hire Vehicle License

<p>Decision Made</p>	<p>The Licensing Team Manager presented a report, the purpose of which, was to ask Members to determine an application for the grant of a private hire vehicle licence which falls outside of the Licensing Committee's age policy guidelines</p> <p>The applicant requests a hackney carriage licence for a Mercedes-Benz Vito diesel. The vehicle was aged 7 years and 8 months. The vehicle was licensed but the licence had lapsed in March 2025.</p> <p>The sub-committee inspected the Vehicle at Civic Offices, Angel Street, Bridgend. They observed that the mileage is now 150,699. The vehicle it was noted, was in good condition.</p> <p>The vehicle was licensed until March 2025. The engine had failed around that period and the applicant stated that he had difficulties procuring a replacement. He advised the local authority of this previously via telephone and was led to expect that an application for renewal could be submitted after the expiry of the licence (as opposed to making an application for a new licence).</p> <p>On 17 November 2020, the Licensing Committee adopted age requirements for vehicles to be licenced as hackney carriages or for private hire and the relevant parts of the policy were outlined in the report.</p> <p>The sub-committee had regard to the intention behind the policy, which was to promote a modern fleet of licensed vehicles and to ensure the safety of the public.</p> <p>Members then decided to retire to consider the matter further and following this, the sub-committee</p> <p>RESOLVED: (1) The sub-committee unanimously decided to depart from its policy and grant the applications subject to standard requirements for inspection for the following reasons:</p> <p>a. The vehicle was in good condition. There had seemed to have been some genuine confusion on the part of the applicant regarding when he should have submitted his application. Had the application for renewal of his licence been submitted on time, the application would not have come before the sub-committee.</p>
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	<p>b. The applicant was an experienced operator of a taxi business and can be relied upon to abide by the inspection requirements for older vehicles.</p> <p>(2) For these reasons, the sub-committee agreed to grant the application subject to its standard inspection requirements.</p>
Date Decision Made	14 November 2025

89. Urgent Items

Decision Made	There were no urgent items.
Date Decision Made	14 November 2025

90. Exclusion of the Public

Decision Made	<p><u>RESOLVED:</u></p> <p>That the minutes and reports relating to the following items were not for publication as they contained exempt information as defined in Paragraph 12 of Part 4 and/or Paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation)(Wales) Order 2007.</p> <p>Following the application of the public interest test, the Sub-Committee resolved pursuant to the Act to consider these items in private, with the public being excluded from the meeting during such consideration.</p>
Date Decision Made	14 November 2025

Approval of Exempt Minutes

Decision Made	<u>RESOLVED:</u>	That the exempt minutes of a meeting of the Licensing Sub-Committee A dated 9 September 2025, be approved as a true and accurate record.
Date Decision Made	14 November 2025	

92. Grant Of a Hackney Carriage And Private Hire Driver's License

Decision Made	This item was exempt.
Date Decision Made	14 November 2025

93. Grant Of a Hackney Carriage And Private Hire Driver's License

Decision Made	This item was exempt.
Date Decision Made	14 November 2025

94. Grant Of a Hackney Carriage And Private Hire Driver's License

Decision Made	This item was exempt.
Date Decision Made	14 November 2025

To observe further debate that took place on the above items, please click the following links

[Part 1](#)

[Part 2](#)

[Part 3](#)

[Part 4](#)

[Part 5](#)

Meeting of:	LICENSING SUB-COMMITTEE (A)
Date of Meeting:	24 FEBRUARY 2026
Report Title:	GRANT OF A PRIVATE HIRE VEHICLE LICENCE
Report Owner: Responsible Chief Officer/Cabinet Member	CHIEF OFFICER – LEGAL AND REGULATORY SERVICES, HR AND CORPORATE POLICY
Responsible Officer:	KIRSTY EVANS LICENSING TEAM MANAGER
Policy Framework and Procedure Rules:	The report content has no direct effect upon the policy framework and procedure rules.
Executive Summary:	For the Licensing Sub-Committee to consider an application for the grant of a private hire vehicle licence which falls outside of the Licensing Committee’s age policy guidelines

1. Purpose of Report

- 1.1 The purpose of this report is to ask Members to determine an application for the grant of a private hire vehicle licence which falls outside of the Licensing Committee’s age policy guidelines.

2. Background

- 2.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847. These applications are referred to the Licensing Sub-Committee for determination where the application falls outside policy guidelines.

3. Current situation / proposal

- 3.1 The Council has received an application from Driven Personal Hire Limited to licence the following vehicle as a private hire:

Make	Ford
Model	Mondeo

Fuel Type	Hybrid Electric
Date of First registration	January 2021
Colour	Silver
Mileage recorded at last MOT inspection	Unknown
Registration No	SGZ 9697
Passengers	4
Type approval category	M1
Accessible Vehicle	No

A copy of the application is detailed in **Appendix A**.

- 3.2 A full-service history has been provided for the vehicle which is detailed in **Appendix B**.
- 3.3 The age policy guidelines adopted by the Licensing Committee on 17 November 2020 to take effect from February 2021 are as follows and are published on the Council's website:

"AGE POLICY GUIDELINES

Vehicles submitted for licensing for the first time must be less than 5 years old from the date of first registration;

The only exception to the above is that Minibus type vehicles fitted with permanent automated tail lifts submitted for licensing for the first time must be less than 10 years old from the date of first registration;

Vehicles aged up to 10 years old at the time of application will be tested twice a year;

Vehicles aged over 10 years old at the time of application will be tested three times per year;

Fleet Services will issue an MOT Certificate and Declaration of Fitness Form covering the taxi and private hire vehicle elements which fall outside the MOT process;

Vehicles will be tested in accordance with the Freight Transport Association – National Inspection Standards for Hackney Carriage and Private Hire Vehicles.

If you fail to submit an application to renew a vehicle licence in time, provided a completed application is received within five days of the expiry date the requirement for a vehicle to be presented to Committee is waived.

Applications for converted or modified vehicles outside the M1 Vehicle Type approval category must be accompanied by a full-service history and appropriate safety certification including a Voluntary Individual Vehicle Approval (IVA) Certificate issued by the Driving and Vehicle Standards Agency (DVSA).

If you are in any doubt about whether a vehicle falls within policy guidelines please email us for advice before you make a financial commitment.”

- 3.4 At the time of writing the report the requested vehicle is 5 years and 1 month old.
- 3.5 As the vehicle falls outside the age policy guidelines by being over 5 years old the Sub-Committee is requested to determine the application.
- 3.6 The vehicle will be presented to the Sub-Committee for inspection on the day of the hearing.

4. Equality implications (including Socio-economic Duty and Welsh Language)

- 4.1 An initial Equality Impact Assessment (EIA) screening has identified that there would be no negative impact on those with one or more of the protected characteristics, on socio-economic disadvantage or the use of the Welsh Language. It is therefore not necessary to carry out a full EIA on this policy or proposal.

5. Well-being of Future Generations implications and connection to Corporate Well-being Objectives

- 5.1 The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts upon the achievement of well-being goals/objectives as a result of this report.

6. Climate Change and Nature Implications

- 6.1 There are no climate change implications arising from this report.

7. Safeguarding and Corporate Parent Implications

- 7.1 There are no safeguarding and corporate parent implications arising from this report.

8. Financial Implications

- 8.1 There are no financial implications arising from the report.

9. Recommendations

- 9.1 Having regard to the report, the Guidelines adopted by the Licensing Committee and any representations made by Driven Personal Hire Limited the Sub-Committee is requested to determine this application.

Background documents

None.

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Your reference number is [REDACTED]

Thank you for submitting Application for a Hackney Carriage or Private Hire Licence - Review

Are you applying as a company or an individual?: Company

Are you applying as a limited company?: Yes

Please supply your company registration number: 4768234

Company Name: Driven Personal Hire Limited

Postcode: [REDACTED]

Flat Number: [REDACTED]

House Number: [REDACTED]

Street: [REDACTED]

Town/City: [REDACTED]

County: [REDACTED]

Email: [REDACTED]

Telephone: [REDACTED]

Type of vehicle licence required: Private Hire

Type of application:: New

Is the vehicle currently licensed by another authority?: No

Is your vehicle an approved specialist vehicle?: No

Is the Vehicle Wheelchair Accessible?: No

Is a Tail Lift fitted to the Vehicle?: No

Has the vehicle had any modifications to the vehicle since its manufacture?: No

Will the vehicle be used for Bridgend County Borough Council School Transport?: Yes

Please state the Private Hire Operator with whom you work or intend to work with: Driven Personal Hire Limited

Vehicle Registration number: SGZ9697

Vehicle Make: FORD

Vehicle Colour: SILVER

Year: 2021

Tax Status: Taxed

MOT Expiry: 18/05/2026

First Registered: 2021-01

Fuel Type: HYBRID ELECTRIC

Number of persons to be carried in the vehicle (excluding Driver): 4

Are you the registered keeper of the vehicle?: Yes

Please upload your proof of first registration: New Kepper Slip - SGZ 9697.pdf

Please include any further comments which may support your application: Additional Licence Holder - Mr Lee Grabham

[REDACTED]

[REDACTED]

[REDACTED]

I have read and agree: I have read and agree

Here you have the option to upload added evidence received from the customer (if applicable):

Amount paid by the customer:: [REDACTED]

Customers Payment Transaction Reference from Capita: : [REDACTED]

Please select an outcome: Close Case

Pre-Delivery Inspection and Service Record

Pre Delivery Inspection		
<input type="radio"/> Date:		
<input type="radio"/> Distance:		
<input type="radio"/> Applicable service actions checked:	<input type="checkbox"/>	
<input type="radio"/> Open service actions completed:	<input type="checkbox"/>	
		<input type="radio"/> Signature:

<input type="radio"/> Date:	14/09/2021	TrustFord Unit C Knockmore Industrial Estate Lisburn BT28 2EJ
<input type="radio"/> Distance:	12,465	
<input type="radio"/> Invoice number:	32787	
<input type="radio"/> Signature:	David H	
<input type="radio"/> Next service due:	14/09/2022	

<input type="radio"/> Date:	26/05/2022	TrustFord Unit C Knockmore Industrial Estate Lisburn BT28 2EJ
<input type="radio"/> Distance:	24796	
<input type="radio"/> Invoice number:	43107	
<input type="radio"/> Signature:	Rexel	
<input type="radio"/> Next service due:	26/05/2023	

Pre-Delivery Inspection and Service Record

Date: 19-12-2022

Distance: 38291

Invoice number: /

Signature: [Signature]

Next service due: Advise 10-000

Eurocars Direct UK Ltd

Date: 10/06/2023

Distance: 49787

Invoice number: /

Signature: [Signature]

Next service due: Next 10-000

Eurocars Direct UK Ltd

Date: 15-12-2024

Distance: 62379

Invoice number: /

Signature: T. [Signature]

Next service due: In 10.000

**M.A. Motors
Mastering Repairs**

Scheduled Maintenance Record

<input type="radio"/> Brake fluid	<p>DATE OF SERVICE</p> <p>M. B. Motors Mot Servicing Repairs</p> <p><input type="radio"/> Signature: </p>
<input type="radio"/> Date: 18/5/2025	
<input type="radio"/> Distance: 76617	
<input type="radio"/> Invoice number: /	

<input type="radio"/> Brake fluid	<p>DATE OF SERVICE</p> <p><input type="radio"/> Signature:</p>
<input type="radio"/> Date:	
<input type="radio"/> Distance:	
<input type="radio"/> Invoice number	

<input type="radio"/> Timing belt	<p>DATE OF SERVICE</p> <p><input type="radio"/> Signature:</p>
<input type="radio"/> Date:	
<input type="radio"/> Distance:	
<input type="radio"/> Invoice number:	

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Meeting of:	LICENSING SUB-COMMITTEE (A)
Date of Meeting:	24 FEBRUARY 2026
Report Title:	GRANT OF A PRIVATE HIRE VEHICLE LICENCE
Report Owner: Responsible Chief Officer/Cabinet Member	CHIEF OFFICER – LEGAL AND REGULATORY SERVICES, HR AND CORPORATE POLICY
Responsible Officer:	KIRSTY EVANS LICENSING TEAM MANAGER
Policy Framework and Procedure Rules:	The report content has no direct effect upon the policy framework and procedure rules.
Executive Summary:	For the Licensing Sub-Committee to consider an application for the grant of a private hire vehicle licence which falls outside of the Licensing Committee’s age policy guidelines

1. Purpose of Report

- 1.1 The purpose of this report is to ask Members to determine an application for the grant of a private hire vehicle licence which falls outside of the Licensing Committee’s age policy guidelines.

2. Background

- 2.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847. These applications are referred to the Licensing Sub-Committee for determination where the application falls outside policy guidelines.
- 2.2 This vehicle was previously licensed as a private hire vehicle. The licence expired on 6 December 2025, and the proprietor failed to renew the licence.
- 2.3 As the application was submitted after the expiry of licence, it is to be treated as a grant application, not a renewal application.

3. Current situation / proposal

- 3.1 The Council has received an application from Executive Cars Wales Ltd to licence the following vehicle as a private hire:

Make	BMW
Model	730
Fuel Type	Diesel
Date of First registration	October 2020
Colour	Silver
Mileage recorded at last MOT inspection	76,394
Registration No	S80 EJT
Passengers	4
Type approval category	M1
Accessible Vehicle	No

A copy of the application is detailed in **Appendix A**.

- 3.2 The age policy guidelines adopted by the Licensing Committee on 17 November 2020 to take effect from February 2021 are as follows and are published on the Council's website:

"AGE POLICY GUIDELINES

Vehicles submitted for licensing for the first time must be less than 5 years old from the date of first registration;

The only exception to the above is that Minibus type vehicles fitted with permanent automated tail lifts submitted for licensing for the first time must be less than 10 years old from the date of first registration;

Vehicles aged up to 10 years old at the time of application will be tested twice a year;

Vehicles aged over 10 years old at the time of application will be tested three times per year;

Fleet Services will issue an MOT Certificate and Declaration of Fitness Form covering the taxi and private hire vehicle elements which fall outside the MOT process;

Vehicles will be tested in accordance with the Freight Transport Association – National Inspection Standards for Hackney Carriage and Private Hire Vehicles.

If you fail to submit an application to renew a vehicle licence in time, provided a completed application is received within five days of the expiry date the requirement for a vehicle to be presented to Committee is waived.

Applications for converted or modified vehicles outside the M1 Vehicle Type approval category must be accompanied by a full-service history and appropriate safety

certification including a Voluntary Individual Vehicle Approval (IVA) Certificate issued by the Driving and Vehicle Standards Agency (DVSA).

If you are in any doubt about whether a vehicle falls within policy guidelines please email us for advice before you make a financial commitment.”

- 3.3 At the time of writing the report the requested vehicle is 5 years and 4 months old.
- 3.4 As the vehicle falls outside the age policy guidelines by being over 5 years old the Sub-Committee is requested to determine the application.
- 3.5 The vehicle will be presented to the Sub-Committee for inspection on the day of the hearing.

4. Equality implications (including Socio-economic Duty and Welsh Language)

- 4.1 An initial Equality Impact Assessment (EIA) screening has identified that there would be no negative impact on those with one or more of the protected characteristics, on socio-economic disadvantage or the use of the Welsh Language. It is therefore not necessary to carry out a full EIA on this policy or proposal.

5. Well-being of Future Generations implications and connection to Corporate Well-being Objectives

- 5.1 The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts upon the achievement of well-being goals/objectives as a result of this report.

6. Climate Change and Nature Implications

- 6.1 There are no climate change or nature implications arising from this report.

7. Safeguarding and Corporate Parent Implications

- 7.1 There are no safeguarding and corporate parent implications arising from this report.

8. Financial Implications

- 8.1 There are no financial implications arising from the report.

9. Recommendations

- 9.1 Having regard to the report, the Guidelines adopted by the Licensing Committee and any representations made by Executive Cars Wales Ltd the Sub-Committee is requested to determine this application.

Background documents

None.

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Your reference number is [REDACTED]

Thank you for submitting Application for a Hackney Carriage or Private Hire Licence - Review

Are you applying as a company or an individual?: Company

Are you applying as a limited company?: Yes

Please supply your company registration number: 08406601

Company Name: Executive Cars Wales Ltd

Postcode: [REDACTED]

Flat Number: [REDACTED]

House Number: [REDACTED]

Street: [REDACTED]

Town/City: [REDACTED]

County: [REDACTED]

Email: [REDACTED]

Telephone: [REDACTED]

Type of vehicle licence required: Private Hire

Type of application:: Renewal

Please provide your private hire/hackney carriage licence number:: PH321

Is the vehicle currently licensed by another authority?: No

Is your vehicle an approved specialist vehicle?: No

Is the Vehicle Wheelchair Accessible?: No

Is a Tail Lift fitted to the Vehicle?: No

Has the vehicle had any modifications to the vehicle since its manufacture?: No

Will the vehicle be used for Bridgend County Borough Council School Transport?: No

Please state the Private Hire Operator with whom you work or intend to work with: Executive Cars Wales

Vehicle Registration number: S80EJT

Vehicle Make: BMW

Vehicle Colour: SILVER

Year: 2020

Tax Status: Taxed

MOT Expiry: 04/06/2026

First Registered: 2020-10

Fuel Type: DIESEL

Number of persons to be carried in the vehicle (excluding Driver): 4

Please upload your current Certificate of Insurance: S80Insurance.pdf

Please include any further comments which may support your application:

I have read and agree: I have read and agree

Here you have the option to upload added evidence received from the customer (if applicable):

Amount paid by the customer:: [REDACTED]

Customers Payment Transaction Reference from Capita: : [REDACTED]

Please select an outcome: Close Case

By virtue of paragraph(s) 12 of Part 4 of Schedule 12A of the Local Government Act 1972.

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